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Dear Sir/Madam

**RE: G90 [REDACTED] - Vehicle Control Services vs Mr [REDACTED]**

We write regarding the above matter.

This matter has now proceeded to the Small Claims Track and Directions have been set by the District Judge. We are confident that we have a strong case against you and we are entitled to recover the outstanding Parking Charge Notice and any additional costs. However, we are mindful that under the Civil Procedure Rules litigants are expected to try and resolve their disputes wherever possible. Therefore, we are willing to accept a reduced settlement charge of £145.00 payable within 14 days from the date of this letter. This offer is made on a "without prejudice" (save as to costs) basis.

Should you fail to accept our offer of settlement then we will proceed to Trial and bring this letter to the Court's attention upon the question of costs in order seek further costs of £220.00 incurred in having to instruct a local Solicitor to attend the hearing in conjunction with the amount claimed on the Claim Form. Payment of £145.00 needs to be made to the following bank details using the reference EPS [REDACTED]

Account Number: [REDACTED]

Sort Code: [REDACTED]

Upon receipt of payment, we will file and serve the requisite Notice of Discontinuance.

Yours faithfully

250